

# A guide for Parents

## Keeping everyone safe



This quick guide is based on the latest scientific and health advice.

If you have any questions then please get in touch and ask us.

You can email us at [info@ronaldopenshaw.newham.sch.uk](mailto:info@ronaldopenshaw.newham.sch.uk) or call us on **0208-534-6196**.

Children will wash their hands when they come in, before snack and lunch and then every hour.

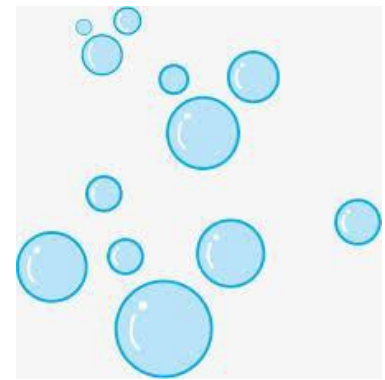


Wash hands for about 20 seconds with soap and hot water or use a sanitiser gel

We will be cleaning and wiping all surfaces, toys and toilets regularly throughout the day.



Children and staff will stay in their class of up to 30 children. They will mix with others only in the garden



**If your child is unwell, keep them at home.**

If children are unwell at nursery, we will check their temperatures using a no-touch thermometer.

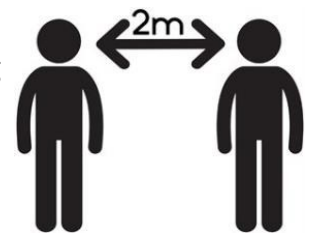


If a child has a fever then they will need to go home.

We are relying on all of our parents and staff to follow current government advice and stay alert!



Adults must observe 2 metres social distancing when dropping off and picking up children.



Only 1 adult may enter the site with their child for drop off/pick up

**Young children can't socially distance.**

- We'll care for them if they're hurt or upset.
- We'll play with them as usual.
- We'll use our normal procedures to prevent infection if they need first aid or nappy-changing.

COVID has meant a lot of changes to the way we are now allowed to run the nursery, please read these guidelines so we all know what the “new normal” is at RONEC:

External visitors:

- No non-essential visitors allowed.
- Individuals only, no groups: only one parent per child.
- Deliveries to be left at the front door.
- All visits to be pre-booked, no walk ins unless it is an emergency.
- Do not visit if you are displaying any signs of COVID 19.
- All Newham residents to use the QR Code at drop off/pick up.

If you are allowed onto the premises you must:

- Sign in the visitor’s book and leave personal contact details for Track and Trace purposes.
- Hand sanitise on arrival and wear a face covering (please bring one with you).
- Be accompanied by a designated staff member at all times.
- Not be in the same area as any children (unless pre-agreed).

To alleviate foot-fall in the nursery we are staggering start and end times, this also allows us the necessary time to clean the classrooms between the morning and afternoon sessions.

Please make a note of your child’s class name, your start and end times and your entry/exit points:

MORNING SESSION: 8.45 Drop Off – 11.15 Collect.

AFTERNOON SESSION: 12.30 Drop Off – 3.00 Collect.

FULL TIME: 9.00 Drop Off – 3.00 Collect.

ASH am & pm	BEECH am & pm	OAK am & pm	ELM	WILLOW
Drop off and collect point is the GARDEN GATE.	Drop off and collect point is the BEECH ROOM GARDEN GATE.	Drop off and collect point is the GARDEN GATE.	Drop off and collect point is the MAIN RECEPTION AREA.	Drop off and collect point is the DOOR TO ROOM 4.
We would also ask that you take any buggies and scooters home with you rather than park them on site. Collecting them is hazardous enough without having to socially distance.				

In order to help us distribute news to parents we would like to email it as opposed to hand out Newsletters, in order to do this would you all please email the info box on [info@ronaldopenshaw.newham.sch.uk](mailto:info@ronaldopenshaw.newham.sch.uk) and use your child’s first name and class name as the title. This will enable us to link it to your child’s computer record and ensure we have the correct address for you.